



# Caila Grigsby

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## Education

### Flagler College

May 2025

Bachelor of Fine Arts in Graphic Design  
with minors in Illustration and Fine Arts

## Achievements

### Dean's List

Aug. 2021 - Present

### Enactus Co-President

Apr. 2024 - Present

## Skillset

Adobe Illustrator  
Adobe InDesign  
Adobe Photoshop

Organization  
Time Management  
Brand Development

## Other Work

### Georgie's Diner

May 2023 - Present

Hostess and Food Runner

Attention to Detail  
Communication

### Bealls

May 2022- Jan. 2023

Cashier and Truck Crew  
Customer service  
Organization

### Portside Pub & Grill

Feb. 2020 - Dec. 2023

Hostess and Server  
Teamwork  
Time management

## Design Experience

### Graphic Design Intern

#### ♦ St. Johns County School District

July 2024

Redesigned pamphlets for the Character Counts! and School Related Employee of the Year award ceremonies, enhancing visual appeal and readability.

Developed clear and accessible handouts for the AmeriCorps RSVP Program, ensuring ease of understanding for senior audiences.

Created engaging and impactful t-shirt designs for K-12 students, supporting the Character Counts! and Sources of Strength initiatives.

Reinforced use of time management and organizational skills to prioritize tasks and coordination of schedules.

#### ♦ Innovation Lab Lead Technician

Flagler College BIC

May 2024 - Present

Manage and maintain 3D printers, laser cutters, and various electronic tools, ensuring a smooth and clean workspace.

Collaborate with students, staff, and professors to create projects and come up with solutions while utilizing the tools in the Maker Space.

#### Work Study Student

Flagler College BIC

Aug. 2023 - Apr. 2024

Communicate clearly with faculty, staff, and peers to facilitate project coordination and collaboration.

Quickly learn new skills and take initiative to contribute to project organization and success.

#### ♦ Extended Day & Summer Camp Art Teacher

Ketterlinus Elementary School

Jan. 2022 - July 2024

Nurtured the social, emotional, and cognitive growth of pre-K and kindergarten students while managing classroom behavior and providing individual support that encouraged participation and self-expression.

Created dynamic and age-appropriate learning experiences to spark curiosity and enthusiasm for learning as well as engaging art activities that aimed to foster creativity and enhance artistic skills through hands-on projects and guided instruction.

#### ♦ Business Owner

Caila's Creations

July 2019 - Present

Effectively manage all aspects of online platform operations, including customer service, product development, inventory, and marketing.

Oversee finances, including budgeting, expense monitoring, and cash flow management for sustainable operations

Develop effective face-to-face selling skills at booths by mastering product knowledge, active listening, and persuasive communication to drive sales and satisfy customers.